



**Board of Directors**  
**March 24, 2025**  
**Meeting Minutes**

**Members Present:**

**OFFICERS PRESENT:**

President: Patty Companik  
Vice President: Mark Reaves  
Secretary: Ruth Halpin  
Treasurer: Stephen Conti  
Past President: Jeff Fay

**DIRECTORS PRESENT:**

Addison: Lewis Barnes  
Bennington: Carol DeJohn  
Caledonia: Bruce Carlson ( Not present)  
Chittenden: Pat Poulin  
Essex: John Hull  
Franklin: Mike Burns  
Grand Isle: Wade Lockerby ( Not present)  
Lamoille: Dustin Turner  
Orange: Juliann Sherman  
Orleans: Roger Gosslin  
Rutland: Mike Stewart  
Washington: Jeff Halpin  
Windham: Michael Garber  
Windsor: Doug Jacobs

**STAFF PRESENT:**

Executive Director: Cindy Locke  
Trails Administrator: Matthew Tetreault  
Media Manager: Beth Flint  
Programs & Trails Manager: Mandy Dwinell  
Office Manager : Tina Bedard  
Finance Manager: Sheila Fenoff-Willett

**GUESTS:**

Ivor Stevens; Windham County Alt. Director, Ed Hebebrand; Caledonia Couty Alt. Director, Greg Rouleau;  
Washington County Alt. Director, Jennifer Lucia; Addison Alt. Director, Tim Hunt; Rutland County Alt. Director,  
Richard Spitzer; Chittenden County Alt. Director, Stan Choiniere; Windsor County Alt Director

President Patty Companik called the meeting to order at 6:01.

## APPROVAL OF AGENDA

**Windsor County moved, and Lamoille County seconded, to approve the agenda as presented. MOTION CARRIED**

## SECRETARY'S REPORT

**Rutland County motion to approve, Essex County seconded to approve Secretary's Report as presented. MOTION CARRIED**

## TREASURER'S REPORT

**Essex County, Motion to approve, Rutland County seconded Motion to approve Treasurer's report as presented. MOTION CARRIED**

Summary of Budget activity emailed to Directors from Stephen. Expenses tracking at Budget.

Cash Balance:

<b>Operating Account</b>		
NSB VAST General Account	\$	2,690,839.35
Payroll Liabilities		(496.73)
Childcare Contr ER		(314.59)
Notes Payable - 2019 Ford F150		(3,727.35)
<b>Net Operating Account</b>		<b>2,686,300.68</b>
<b>Total Designated and Reserve Accounts</b>		
NSB-Trails Projects Account		319,061.44
NSB-Trails special reserve acc		276,165.00
Flood Relief Trailwork		218,838.94
<b>Sub Total Trails Accounts</b>		<b>814,065.38</b>
<b>Board Reserve Savings Accts</b>		
Capital Grooming Contingency		248,891.39
Capital Equipment Reserve		8,902.84
Capital Building Reserve		26,553.01
Capital Emergency Reserve		119,531.86
Capital Reserve RRG		34,729.00
Capital Disaster Relief		211,818.76
Capital Special Projects		46,277.64
Capital Economic Impact Study		69,000.00
Capital VSTCT Reserve		9,353.00
Capital Fuel/Club Equip Reserv		21,015.42
Capital StateLandMultiuseProj		10,000.00
<b>Sub Total Board Designated Accts</b>		<b>806,072.92</b>
Bill&Mitzi Scholarship Reserve		12,528.68
Bill & Miti Scholarship CD		250,000.00
<b>Total Designated Accounts</b>		<b>1,882,666.98</b>

## Membership Revenue

Current YTD Actual Membership Revenue income is \$622,300 vs. a Budget of \$553,448. This has produced an increase over budget of \$68,852. February 2024 YTD Membership revenue was \$529,709, which puts FY2025 YTD at an increase over prior year of \$92,591. With the snow in mid/late February, we expect membership revenue to exceed the prior year.

## Expenses

Expenses are mostly tracking at budget, with the only underbudget variance related to the Trails Gen Expenses. Conversely, Year to date 2025 is tracking over prior year to date (2024) in the same line. This line is offset by grant revenue in the revenue section of the financials, and varies based on when expenses are expensed/paid.



## **TABLED ITEMS**

Nothing Tabled.

## **OLD BUSINESS**

- a. Waterbury Suspension Bridge- Jeff H

Waiting on Numbers and estimates

- b. Financial resolution- Stephen

April meeting scheduled, will be looking into the Resolution at this time.

- c. Map gears App & GPS Units update- Mandy/Matt/Cindy

Wrapping up the season. Working with Mapgears on developing an ap for GPS, and will do Beta testing when ready. Will be attending International Snowmobile Congress in June, and look forward to connecting with other States. Log-In reminder for Clubs: It is the Club Email address to update your information. Several Updates being worked on by Mapgears. Discussion on Logsheets, Billing milage vs. hourly, more info to come after Attending Congress in June.

- d. Volunteer Strong Clothing- On demand Shopping- Cindy/Mandy/Patty

Mandy is gathering info from multiple companies and will bring to board at a later date.

- e. Director/Alt Director Meetings Progress- Patty

Meetings have been completed and Patty is working with to gather Action items to be brought to Committees.

- f. TMA Sales- Cindy

TMA Reports were sent out to the board. 20,919, Transaction includes Club only to date. 3, 226,000 Revenue for 2025 for all transactions.

- g. \$25 Promotional Weekend- Cindy

The Ride for \$25 weekend was double what it has been in the past. And 3-day Passes was Triple what has been in the past.

## **NEW BUSINESS**

- a. ISMA Survey-

Short Survey sent out to Members, please complete, and will be in ENews.

## **TRAIL ADMINISTRATOR'S & ED REPORT-** Cindy and Matt

Reports sent to board. Log Sheets are due to Matt by April 30<sup>th</sup>. A Comprehensive County Groomer report will be done at the end of Season, when all data is in. Discussion about Article S.4 in Congress was in VT Dogger. Change in law being proposed, will be watching that in Congress.

## **COMMITTEE & OTHER MEETING REPORTS**

### **A. American Outdoor Risk Retention Group (AORRG) Insurance- Mark Reave**

Meeting is coming up for April 10<sup>th</sup>. Working on finding a new Secretary, also a new member. Looking at the Donation for the Chainsaw Course.

### **B. Northeast Chapter & USA- Pat Poulin, Jeff Fay as VT Representatives.**

NE Chapter has a meeting in June in P.E.I. USA met March 12<sup>th</sup>. Roger Wright from NH is ill. DC Reps say it is a "Crazy Place now" and makes getting things done a problem now. The new head of Forest Service is very Pro-recreation. Colorado and Utah are looking at an Increase for membership. Minnesota had a Brown Year this year. Talk of doing a fly- over into DC to meet with Reps.

### **C. VT Snow Trails Conservancy VSTC President- Jim Hill**

Nothing to report

### **D. Law Enforcement (LE) Committee- Cindy**

Reports Coming in and will get to the Board and the Governor's Council.

### **E. Awards & Nominating- Amber Steven, Chair**

Had 2 Scholarship applicants, and they are with the Committee members for review. Accepting Nominations for Awards, deadline is May 1<sup>st</sup>.

### **F. By- Laws & Policy- Mark Reaves, Chair**

Nothing to report

### **G. Annual Meeting- Jennifer Lucia & Amber Steven**

Secured the Venue and the Caterer for Sept 6<sup>th</sup> Annual meeting. Meeting next week to work on delegating responsibilities.

### **H. Executive Committee- Patty Companik, Chair**

Met last week, firmed up the agenda for BOD meeting. Talked about The Summit and Congress in June.

### **I. Personnel Committee- Juliann Sherman, Chair**

Getting ready to send out to the board.

### **J. Finance- Steve Conti, Chair**

Covered in treasurer's report.

### **K. Long Range Planning & Organizational Committee- Mark Reaves, Chair**

Summit is Sat May 17<sup>th</sup> at the Waterbury Fire Department to Start at 9AM. Divided into 3 Sections, Governance Training, Year End Review, and how to "Win at the Margins". Directors, Alternate Directors, County Presidents and Trail Coordinators are invited to attend.

### **L. Resource Committee**

Not Active

### **M. Trails Committee- John Hull, Chair, Mike Burns, Vice Chair**

Meeting scheduled for April 21<sup>st</sup>.

### **N. Safety Committee- Stan Choiniere, Chair**

Met last week. Working on What 3 Words Program. Video footage was shot on snow and will be able to be used in Social Media and various other outlets. Discussion on Kids Rules for crossing roads.

### **O. Social Media Committee- Lee Whiting, Chair**

Met last week. Patty to do Wednesday Videos for Upcoming Workdays, much like her activity Videos. Another meeting set for next Month.

### **P. Governor's Council- Pat Poulin, Chair**

Met on March 5<sup>th</sup>. Pat Brennan and Jim Casey are new Legislative Reps. State Police reported 981 Students Certified last month, which is significantly lower than in the past. Many Tickets giving for not having Certification on them while riding. Discussion on in person as opposed to online Certifications. Total Certified 1035, with 56 being In-Person. Had TMA Updates and Safety Committee presented about What 3 Words Program.

Governors Ride was a great success. Sterling Snow Riders of Johnson put on an amazing lunch. Pay attention to Dates posted on the back of Agenda. REMINDER to all clubs- Awards Nomination deadline is May 1<sup>st</sup>.

**MOTION TO ADJOURN:**

**Windsor County moved to approve; Lamoille County seconded to adjourn the meeting. MOTION CARRIED.**

The Meeting was adjourned at 7:00 pm

Respectfully submitted,  
Ruth Halpin, Secretary.